

# Booking Form: NZ PYO



Please read the booking conditions carefully before completing this form in **BLOCK CAPITALS**. We require a signed and completed booking form plus appropriate deposit before your reservation is confirmed.

Your Trip		
Date of arrival in NZ:	This date is: approximate <input type="checkbox"/> confirmed. <input type="checkbox"/>	
Date of departure from NZ:	This date is: approximate <input type="checkbox"/> confirmed. <input type="checkbox"/>	
Details	Person 1	Person 2
Title		
First name (as on passport)		
Surname (as on passport)		
Preferred first name		
Nationality		
Date of birth		
Address 1		
Address 2		
Town/City		
Postcode		
Country		
Home telephone		
Work telephone		
Mobile		
Email address		
Passport number		
Home contact while you are on holiday		
Name		
Telephone		
Relationship		
<b>Would you like High Places UK Office to book your flights?</b> (UK residents only) NB If you are buying your own flights please supply High Places NZ with full details as soon as they have been confirmed.		
	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Person 1	Person 2
<b>Summary of recent outdoor experience:</b> Eg Backpacking or kayaking experience if relevant to your itinerary.	
<b>Medical conditions or allergies</b>	
<b>Any dietary requirements?</b> (please be specific e.g. vegetarian, but eat fish)	
<b>Have you travelled with us before?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Where did you hear about us?</b>	
<b>We will commence with your PYO bookings as soon as we have received your DEPOSIT and your FULL FLIGHT ITINERARY. Please note that all bookings are subject to availability.</b>	
<b>Payment</b> PYO deposit amounts are in NZ\$, the amount is variable and must be agreed with High Places NZ. Deposit payments by Mastercard or Visa will not incur a surcharge, however if the Final Balance is paid by credit card, this will incur a 1.75% surcharge. Secure credit card payments can be made via this link: <a href="http://www.highplaces.co.nz/paysecure/">http://www.highplaces.co.nz/paysecure/</a> For electronic payments, please add NZ\$20 for bank charges. High Places Ltd NZ, BNZ, 141 High St, Motueka, Nelson 7161. Account: 02-0692-0170309-00, Swift BK NZNZ 22 If you prefer to pay in Sterling via our UK office, please contact us to confirm the current exchange rate and add £30 to your invoice. Sterling payments to High Places, Globe Centre, Penistone Rd, Sheffield, S6 3AE, UK. Please make cheques payable to High Places, ref NZ PYO/Your Name.  Deposit: NZ\$_____	
Total enclosed NZ\$_____ Name on card _____ Card type MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Card number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Issue date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> Expiry date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> Security code <input type="text"/> <input type="text"/> <input type="text"/> (last 3 digits of number on reverse of card)	

On behalf of the person(s) listed in this Booking Form I am authorised to make this booking and have read and agree to the Booking Conditions. To the best of my knowledge all persons taking out insurance, and any persons on whom the travel plans depend are in good physical and mental health, know of no circumstances why the holiday is likely to be cancelled or curtailed, and are not travelling against the advice of a medical practitioner or for the purpose of obtaining medical treatment.

Signed \_\_\_\_\_

Date \_\_\_\_\_

High Places Ltd, PO Box 30, MAPUA 7048, Nelson, New Zealand  
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 Email: nzpure@highplaces.co.nz Website: [www.highplaces.co.nz](http://www.highplaces.co.nz)

20/11/09

# High Places Booking Conditions

## NZ PYO - Plan Your Own

Your contract is with High Places trading as:  
High Places Ltd, PO Box 30, MAPUA 7048, Nelson, New Zealand.



### **Our agreement**

When you make a booking you must complete a booking form accepting on behalf of your party the terms of these booking conditions and pay the deposit amount which has been agreed for your trip.

### **Paying for your holiday**

The balance of the price of your holiday must be paid on receipt of a final invoice at least 8 weeks before departure unless we have notified you otherwise. If the balance is not paid in time we reserve the right to cancel your holiday, retain your deposit and apply the cancellation charges set out below.

### **If you cancel your booking**

You, or any member of your party, may cancel your holiday at any time, providing that the cancellation is made by the person signing the booking form and is received by us in writing. Cancellation charges as shown below will be applied.

More than 56 days before departure – loss of deposit

29-56 days before departure – 60% of total trip cost

15-28 days before departure – 80% of total trip cost

Less than 15 days before departure – 100% of total trip cost

If you cancel at any time you will also lose any non-recoverable costs for air tickets already paid for.

Note: If the reason for the cancellation is covered under the terms of an insurance policy, you may be able to reclaim these charges.

Please note insurance premiums are non-refundable if you cancel your booking.

### **If we have to cancel or change your booking**

We will only cancel your holiday if you fail to make full payment on time or we are forced to do so by reasons of 'force majeure' such as war, threat of war, riots, civil strife, industrial dispute, terrorist activity, natural disaster and adverse weather conditions. You will have the choice of re-arranging the dates of your holiday or a full refund. We will not be liable for any expenses incurred before receipt of our final invoice, such as, own flights, visas, vaccinations etc, or for any compensation.

It is unlikely that we will have to make any changes to your holiday but we reserve the right to do so. Where such minor changes do occur or are deemed necessary, we will advise you in good time. Minor changes are not acceptable as grounds for cancellation. In the event of a significant change such as a change in itinerary, transport or accommodation affecting more than 10% of the duration of the tour, you will have the choice of accepting the arrangements, taking another available holiday or cancelling and receiving a full refund.

No compensation will be payable and no liability beyond offering the above mentioned monies can be accepted where we are forced to make a change or cancel as a result of unusual and unforeseeable circumstances beyond our control, the consequences of which we could not have avoided even with all due care.

### **Flights**

Your NZ PYO itinerary will be arranged to fit with the flight information that you provide re your arrival and departure from New Zealand. You must therefore make sure that you provide the correct details. We will not be liable for any expenses incurred which are the result of incorrect flight details.

### **Insurance**

As a condition of the booking you must be adequately insured. All insurance must cover the activities which are included in your itinerary: walking, tramping, mountaineering, climbing, riding, rafting, biking and skiing as applicable, and cover rescue and repatriation. It is your responsibility to ensure that the insurance cover is adequate for both your and our requirements.

### **The holiday**

Occasionally, for a variety of reasons, changes may need to be made to aspects of your holiday at any time during the trip. Whilst we will make every effort to make suitable alternative arrangements, we cannot be held responsible for such changes, nor for any refunds.

*High Places Booking Conditions cont..*

The Company cannot be made liable for the consequences of weather conditions, natural disasters, flight cancellations, strikes, lost luggage, industrial action, wars, riots, sickness, quarantine, government intervention or other untoward occurrences. Any additional costs that result, such as extra hotel accommodation or flights, will be your responsibility and must be paid for at the time. Depending on the circumstances, such costs may be recoverable under your insurance.

**Our liability to you**

High Places always does its best to make sure that your holiday arrangements are satisfactory. It also accepts responsibility not only for the actions of its own employees, but also for those of its agents, suppliers and contractors provided they were acting within the scope or contract of their employment except where any action or event was unforeseeable or unavoidable even with all due care or attributable to any improper act or omission by the client or any third party.

In all cases, our liabilities in respect of carriers and the services they provide are limited as if we were carriers within the applicable international conventions (e.g. Warsaw Convention as amended for travel by air). For all claims which result, compensation can only be paid in those situations where the carrier concerned would be obliged to pay compensation under the relevant international convention were a claim made against that carrier in that particular situation. Credit must be given for any payment made to you by any carrier.

**Complaints**

If you have any complaint about the holiday you should make it known as soon as possible. If it is still unresolved at the end of your trip you must notify the High Places office within 30 days of your return where we will do our best to resolve it.

**Your contract**

This contract is made on the terms of these booking conditions and is subject to New Zealand Law and the exclusive jurisdiction of New Zealand courts at all times.

*High Places Ltd, Nelson, NZ. Nov 09*